

How to read your supplier performance report

AVTECH CORPORATION
Vendor Performance Report

XXXX Supplier Name

See status codes for definitions

Indicates a pass or fail delivery

Delivery #	PO	Packing Slip	Item	Type	Part/Work Order/GL#	Qty	Early Recvd	Date	Late Recvd	Date	Delivery	Qty	Reject	Qty Resp	MRB
											E L O U	Pass Insp	Tag	Rejected	U S R W C P/F
109881	89218	35955	01	P	2000003-040	14.0000	6/4/2001	6/2/2001	6/8/2001	E	14.0000	0.0000			C F
110344	89219	35989	01	P	8000023-040	14.0000	6/13/2001	1/6/1900	6/20/2001		14.0000	0.0000			P
110161	89221	35978	01	P	8000045-007	19.0000	6/13/2001	6/7/2001	6/20/2001	E	19.0000	0.0000			C F
110245	89221	35982	02	P	28208DHKH1R	19.0000	6/13/2001	6/8/2001	6/20/2001	E	19.0000	0.0000			C F

Summary for: XXXX Supplier Name For Month Beginning mm/dd/yy

Receipts	Good	Early	Late	Under	Over	Good-Q	Qty Rcv	Splr Scrap	Splr UAI	Splr RTV	Splr Rwk	Not Dispo	Delv %	Qual %
Total	4	1	3.0	0	0	0	1	66.0000	0.0000	0.0000	0.0000	0	25%	25%

Delivery Calculation
Good / # of Receipts

Quality Calculation
Good-Q / # of Receipts

Status Codes: Delv: E - Early L - Late O - Over U - Under Ship * - Awaiting Inspection or MRB Disposition
MRB: U - Use as Is S - Scrap R - RTV W - Rework C - No Certs with Receipt P/F - Pass/Fail

Formal corrective action will be initiated for quarterly performance that has fallen below 95% on delivery or 98% on quality, or as requested by your Avtech Commodity Leader.

■ Helpful hints to improve overall supplier performance

- Include a signed Certificate of Conformance and any other documents as required on the purchase order in each delivery.
- Frequently review Avtech's Open Purchase Order report provided on a monthly basis. Please contact your Commodity Leader if you are not receiving your report.
- Deviations in purchase order quantity will negatively affect delivery performance and may require formal corrective action to rectify. Supplier's are encouraged to contact their Commodity Leader in advance of these rare instances so that appropriate adjustments may be taken. **Caution:** early deliveries and/or quantity overages may result in return of goods or deferred payment.